



Re-Entry Plan

2020 - 2021

Contact Information

Principal: MICHAEL WALPOLE

mwalpole@yonkerspublicschools.org

Assistant Principal: THERESA ABATE

tabate@yonkerspublicschools.org

Principal's Clerk: DENISE DURAN

dduran@yonkerspublicschools.org

Powerschool Clerk: PATRICIA SCHAEFER

pschaefer@yonkerspublicschools.org

Head Custodian: SAL FATA

sfata@yonkerspublicschools.org

Nurse: C. Valentino

cvalentino@yonkerspublicschools.org

School Phone Number: 914 376-8445

School Website: <https://yonkerspublicschools.org/ps23>

HEALTH AND SAFETY

The Health and Safety of the entire SCHOOL 23 learning community begins at home. Assess your wellness and/or your child's wellness. If you or your child are experiencing any COVID-19 related symptoms (including a temperature of 100° or greater) your child must remain home

-Begin screening at home. Parents are responsible for checking their child's daily temperature and completing the health screening questionnaire. Schools will determine additional screening, as needed

-Parents/guardians to complete Daily Attestation Form (health survey) for each child. Parents/Guardians must inform the school in the event of health status changes. The Daily Attestation Form may be completed via App (when available), online and emailed to pschaefer@yonkerspublicschools.org or brought in to your child's teacher. All Daily Attestation Forms will be maintained on file in the school office. Any responses of "yes" on the Daily Attestation Form will be referred to the School Health Office

-Daily temperature screening will occur upon entry to SCHOOL 23. Appropriate Face Coverings must be worn at all times

-School Nurse will be the school COVID-19 Coordinators and will monitor community and school spread of virus. The health office will have an Isolation Space in the event a student or staff member needs to be isolated. There is a health office on the first floor

-School entry times will be in compliance with Social Distancing Guidelines, to facilitate temperature screenings and collect Daily Attestation Forms brought to school. **Students only (Parents/Visitors not allowed to enter) will enter through the **MAIN ENTRANCE** of the building for a temperature screening as follows:**

MORNING ARRIVAL

- *Bus Arrival times are scheduled for 8:30 a.m.-8:45 a.m.*
- *Grades PK-8 enter through Main Doors for temperature screenings*

Entry/Arrival to School 23 is as follows:

- **Grades PK - 4 8:30am – 8:45am**
 - (PK, 2nd, Pascuma, Moyna,Russo) Left Walkway at MAIN ENTRANCE on Van Cortlandt Ave.
 - (K, 1st, 2nd, 3rd, 4th) Right Walkway at MAIN ENTRANCE on Van Cortlandt Ave.
- **Grades 5 – 8.....8:45am – 9:00am**
 - (7th and 8th Grade) Left Walkway at MAIN ENTRANCE on Van Cortlandt Ave.
 - (5th ,6th ,Tsayas) Right Walkway at MAIN ENTRANCE on Van Cortlandt Ave.

As students arrive they will have their temperature checked daily.

STUDENT DISMISSAL

-Grades PK-3 (Sign-Out REQUIRED).....2:45pm – 2:55pm

PK -Stairwell 1

K- Main Stairwell

1- Stairwell 1...Down 2 across auditorium to 1 to back lot

2- Stairwell 1 to back lot

3-Stairwell 2 to back lot

-Grades 4– 6.....2:55pm – 3:05pm

4- Main Stairwell

5- Stairwell 2 to back lot

6- Stairwell 1 ...Down 2, across auditorium to 1 to back lot

-Grades 7 and 8...3:05pm – 3:15pm Stairwell 1...staggered by class...to back lot

*****Students are to report directly off school grounds at dismissal.***

Health and Safety

- **Face Coverings must be worn for the entire school day**
- **Health and hygiene protocols will be followed as applicable to student individual needs**
- **Student/Staff safety protocols will be followed in accordance with the YPS reopening plan**
- **Classrooms will be arranged to maintain social distancing between students and staff**
- **Visual aids/Signage illustrates appropriate spacing and traffic flow throughout school building (e.g., designating hallways or entrances as one-way), the signage will be age/grade appropriate**
- **For safety reasons, visitors to the building will be restricted to only necessary/ emergency situations**

- In-person student drop-off or pick-up is restricted to one parent or caregiver. Parents/Care-givers should refrain from early sign-outs. If a child needs to be signed-out early, parents should call ahead for arrangements. Pick-up should be during designated dismissal times only. Please schedule all appointments/activities for hours outside of your child's school schedule
 - In the unlikely event of a situation requiring an early student sign-out:
 - ❖ *Parent/caregiver will be met at the front door*
 - ❖ *ID must be shown and presented to the front desk*
 - Front desk will communicate with the main office to confirm
- *Student sign-outs will not be permitted after 2:30 p.m.*

FACILITIES

- Hand sanitizing stations are located throughout the building. Frequent hand washing is encouraged.
- Visual aids/Signage illustrates appropriate spacing and traffic flow throughout school building (e.g., designating hallways or entrances as one-way), the signage will be age/grade appropriate
- Classrooms will be arranged to maintain social distancing between students and staff. Student/

Teacher desks will face one direction.

-Gym classes will be held outside whenever possible. Floor spots for indoor gym classes will be adjusted to the extent social distancing guidelines. The gymnasium floor will have specific markings to that follow social distancing guidelines

-Activities that do not allow for social distancing, including assemblies and not limited to in-person field trips and large group use of playground equipment simultaneously will be suspended. Outdoor spaces will be utilized whenever possible

-Social distancing will be practiced in all student restrooms. Hall monitors will supervise students going in to the restrooms to maintain social distancing protocols. Handwashing signage in restrooms will serve as a reminder of appropriate handwashing procedures

-All drinking fountains will be turned off. Students are encouraged to bring in their own bottled water. Filtered bottle filling units are to be installed in every YPS building. (we will notify families when this occurs at SCHOOL 23)

-All emergency drills (including but not limited to fire drills, lock down procedures, evacuations, etc.) will be practiced in the safest way possible

-As per Yonkers Public Schools reopening plan, CDC guidelines, NYS Health Department:

- ❖ *Classrooms w/ windows-Windows will be functioning and open for proper circulation and air flow*
- ❖ *Classrooms w/o windows will have appropriate ventilation for appropriate air circulation*
- ❖ *Classrooms w/o appropriate ventilation will not be used for instructional space*

NUTRITION

- The YPS Food Services will provide daily breakfast and lunch to all students who want to participate. Students may receive at least one hot meal per session
- Students bringing their own lunch must do so in a disposable bag. No reusable lunch bags or boxes
- Social distancing protocols will be adhered to in cafeterias, therefore student desks will replace tables. Students are not to congregate in the cafeteria and must maintain social distancing

TRANSPORTATION

- Parents/Care-givers are required to insure their children are not experiencing COVID-19 symptoms and complete the Daily Attestation Form before boarding the YPS school bus. Sick students must not come to school
- Busses will be cleaned and disinfected using CDC and DOH recommended products
- Face coverings must be worn while boarding, riding and disembarking school busses

-Social distancing protocols must be followed at bus stops, while on the bus and when arriving and departing the school

-Siblings and students residing in the same household that are eligible for district transportation may sit together

-Parents/Care-givers may consider walking or transporting their children to school to reduce density on busses

SOCIAL AND EMOTIONAL WELL-BEING

- **Pupil Support Team Members (School Social Worker, School Psychologist, Guidance Counselors and Nurses) will be available to address students' needs and prepare socially responsive support systems**
- **After in-depth training during the 2019-2020 academic year, Secondary Re-Think Ed Social-Emotional Learning Program protocols will be followed**
- **Student and Parent Virtual Orientations and Presentations will be held prior to school opening and throughout the school year**

TEACHING AND LEARNING

- Digital instructional platforms will be used for remote learning. Grades 1-8 will utilize Microsoft Teams. These instructional platforms will be used during in-person, hybrid and 100% remote models.
- Social distancing markers will be used for classroom seating. Students will put all their items in their desks and jackets on the back of their chairs to eliminate the use of lockers
- As per NYSED guidelines, Next Generation Learning Standards and appropriate curriculum will be utilized
- All instructional experiences will be inclusive, culturally responsive and consider the academic and social-emotional needs of all students
- Students will receive instruction and support services as per grade level requirements, IEP indicators and multi-language learner needs
- Co-curricular programs (art, music, physical education, technology, etc.) will be scheduled and administered following social-distancing and safety protocol guidelines in accordance with NYSED regulations
- In a hybrid model, Flexible Wednesdays will be used for professional development, lesson planning, and student supports, teachers will provide office hours and wellness checks as well

Hybrid Instruction

- Students receive instruction in school at least 2x per week (excluding holidays)
 - Remote learning takes place on the day's students are not in a school
 - Related services may be provided in-person or remotely
 - Social emotional learning and supports are integrated into the instructional program and may be delivered in-person or remotely
 - Students will be divided into 4 letter cohort groups A through D (Siblings will be placed in the same cohort)
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- Track A will attend school Monday and Tuesdays (excluding holidays)
 - Track B will attend school Thursdays and Fridays
 - Track C will attend school Mondays, Tuesdays, Thursdays and Fridays
 - Track D have opted for 100% remote instruction

100% Remote Instruction

- ** Microsoft Teams will be used as the platform for grades 1-8

- Students must access the Teams platform for daily interaction and instruction
- Students will follow their instructional daily schedules
- Students receive instruction remotely 5x per week (excluding holidays)
- Wednesday's will be adjusted to permit teacher check in and community meetings
- Community meetings are designed for whole class check-ins
- Related services are provided remotely
- Social emotional learning and supports are integrated into the instructional program and are delivered remotely

Technology and Connectivity

Access to Internet

Many families have access to the Internet however, there are families in the community that do not have access to Internet or technology. The district has been working with service providers to find low cost solutions for families that do not have Internet. This includes finding the means and funding to provide “portable hot spots” to families. Wi-Fi access is also accessible immediately outside of school buildings, including many school parking lots and the public libraries provided they are open.

Technology Access Survey

YPS surveyed families on their access to technology, the Internet and digital learning experiences during the Spring and Summer of 2020. In addition, website and the IT program dashboard analytics provided the district with information on the number and percentage of students who were able to access digital resources and information and the methods that were being used by families to access it (phones or computers and types of browsers). This information has been used to inform the district on how digital content should be displayed so that it can be read by phones as well as computers. In addition, it has been used to illuminate the needs of our school community.

Technology Supports

The district provides support for technical issues through several means. The district Technology Department Help Desk is accessible during business hours through email helpdesk@yonkerspublicschools.org and by phone (914)

376-8637. The District Instructional Technology office is also available by phone to assist families and teachers (914) 376-8280. Other supports include:

- Assistance with log on and password issues
- Assistance with devices and instructional technology
- Videos posted for families, students and teachers on the Distance Learning website and individual school websites providing instruction on accessing district programs, including Microsoft Teams and Clever, the district's instructional technology single-sign on system
- Technicians are assigned to school buildings to provide support
- Library Media Specialists and technology liaisons are available to support students and teachers in the schools
- District technology staff loaning laptops to families in the main atrium of the Yonkers Public Library and District building are easily accessible to the public

ATTENDANCE

Per NYSED guidance district policies and procedures must focus on the academic consequences of lost instructional time and address absences before students fall behind in school. It is critical for schools to use a variety of creative methods to reach out to students and their families who have not engaged in distance learning

Attendance Tracking and Reporting

- Teachers must track attendance in PowerSchool, whether students are attending at schools or engaging from home
- Grades Pk-6 will take attendance 1x per day during the first period of the day. Grade 7 and 8 teachers will take attendance for each instructional class period
- For students engaging from home, the District expects teachers to give a daily attendance assignment or exit ticket in Microsoft Teams, then mark students that complete the assignment as engaged in PowerSchool

Chronic Absenteeism

- Reports are readily available in PowerSchool to assist schools in identifying students at-risk of chronic absenteeism, so as to develop interventions, problem solve with families, and improve attendance
- All conversations, meetings, and other forms of communication must be documented on “Log Entries” on the student's page in PowerSchool